

Procedure for opening an Account

OFFLINE	ONLINE
<p>Step 1- Collect Account Opening Forms</p> <p>Step 2- Keep the required documents ready (PAN, Address Proof, ID Proof, Passport Size Photo & Bank Details)</p> <p>Step 3- Signing & submitting the Rights & Obligations.</p> <p>Step 4- On submission of Account opening forms along with documents, an authorized person of the Entity will do IPV & sign on it, and you will be given a copy.</p> <p>Step 5- Unique Client ID is generated.</p> <p>Step 6- Issuance of DI slip book & CML copy / welcome letter.</p>	<p>Step 1- Visit our website: www.transcansec.com</p> <p>Step 2- Choose the option 'INSTIGO-DIY'</p> <p>Step 3- OTP received for KYC Validation like (mobile, email Id, etc.) & Penny drop facility for bank verification</p> <p>Step 4- Fill the account opening form with proper details and upload.</p> <p>Step 5- Finish the e-KYC process, digitally authenticate the KYC information.</p> <p>Note – DP will contact you after generation of Unique Client ID.</p>

Filing of complaint

OFFLINE	ONLINE
<p>Designated email id for any grievance or investor compliant: ig_trans@hotmail.com</p> <p>Complaint redressal moves as per the Escalation Matrix shown under 'Contact Us' at our website.</p>	<p>Visit our website: www.transcansec.com</p> <p>Submit/ Raise a TICKET</p> <p>For status check- View Existing Ticket</p>